

## **FIRA Executive Meeting Wednesday, January 29, 2020**

### **Attendance:**

**President:** Andy Valickis

**Past President:** Glen Smith

**Treasurer:** Joe DiFrancesco

**Secretary:** Carrie DiFrancesco

**Member-at-large:** Wayne MacKenzie

**Member-at-large:** Bill Odell (potential change to Vice President)

**Prospective Board Member:** Lynn Yake, potential Member-at-Large if Bill Odell becomes Vice President at February 9 General Meeting vote.

**Meeting Location:** DiFrancesco home

### **Financial Report**

~ Former Treasurer Keith Clarkson and Joe met to transfer treasurer information and documents. Joe handed out and reviewed Keith's last report for 2019. To summarize the results, income in 2019 included dues of \$6,800, fundraising income after expenses of \$6,615 and \$103 net from fitness/hall use (additional December fitness was deposited in January 2020). On the expense side, hall cleaning and maintenance, propane, hydro & phone totaled \$6,515. In addition, \$3,500 was spent on hall renovations, which was primarily the new deck. The net result was our cash balance increasing \$3,503 during the year to \$11,518, plus our GIC's.

~ Once the new board is approved in February, we will go to bank with official minutes naming this year's board and we all need to sign a checking signature card.

### **FIRA Dues**

~ There have been suggestions to the board to review dues for singles and households. The membership list will be reviewed for a discussion prior to the September AGM.

~ Carrie will send out reminder for folks to get their dues in as part of a monthly news and activity email.

### **Update on sale of property**

~ We still need to obtain a lawyer to get a legal opinion on common-use property rights/obligations for our parcel. The Municipality has given us other information we asked for pertaining to the sale but has not told us what those rights were. Keith wasn't able to secure a lawyer since the last executive meeting. A Minden based lawyer, David Shapiera, was contacted but timing hadn't worked for further communication. Joe will contact Shapiera with an outline of our needs and get an estimate of his fees to present to the board to decide if we will engage him for a legal opinion and to represent us if we proceed to purchase the property.

~ Joe will follow-up with our insurance carrier to see how a change in ownership would affect our coverage and cost.

~ Once we have a legal opinion and insurance info, Andy is going to do a pro / con list for this sale and send it out to the membership for review. Then, we'll hold a meeting 3/4 weeks afterward for Question & Answer session then decide how we'll handle the vote.

### **Board Members**

~ Carrie will have Ken Loney update the website with current board member names for 2020 after the February General Meeting

~ Carrie has sent an email to see if the following are still going to be coordinating committees and events for 2020. Results so far:

Committees -

Fitness - Sue Mason

Quilting / Crafts - Dianne Kelly - **YES**

Propane - Laurie Hillaby - **YES**

Property Management - Wayne MacKenzie - **YES**

Social Coordinator - Gord Cochrane - **YES**

Books - Sue Pettit - **YES**

Website: Ken Loney - **YES**

Summerfest -

Pancake Breakfast - Carrie DiFrancesco - **YES**

Pig Roast - Keith Clarkson

Meat Sale - Graham Newton - **YES**, if agreed by membership

Club 200 - Graham Newton - **YES**, if in **2021** or does someone want to take over for 2020?

Summer BBQ - Who would like to host this year?

Christmas Dinner: Carrie DiFrancesco, Irene Odell & Lynn Yake - **YES**

### **New door installation and building maintenance**

~ Wayne said that in the spring, Dan Kay will review the door and it's parts to see if he can install it. The door is currently in FIRA's shed. Also, Wayne installed the new exit lights and he will be wiring them as soon as he can. He also mentioned the new snowblower seems to be working well. Andy Patterson donated it and the board would like to offer Andy a free membership for the donation. Andy will also fix it for us should it need repair, and future boards can consider any further membership concessions.

~Dan Kay has generously plowed the lot for no charge and is granted a free membership for that. Ken Loney kindly runs our web page and also receives a free membership.

~ Members: If you are snow-blowing front deck, use plug inside the front door - Wayne will install one on the outside in the spring. If doing ramp, use the one outside by side door.

## **Parking Lot**

Fishermen & others using the FIRA lot are often not bothering anyone by parking there until winter when they are blocking snow removal or if they are there on a meeting day. One idea is to inform them with notes placed on their windshield (in a plastic bag) stating that this is private parking and we need the lot clear for snowplow, especially for those who park overnight. We could leave a pile of notes at the hall and any member there can put a note on the vehicle.

## **Trillium Grant**

~ Chris Cochrane received notification that we did not receive the grant. We intend to apply again which we think is due in the spring. Andy will find summary of grant application to see when it is due.

## **FIRA Hall Volunteers for chores**

~ **Snow removal:** A sign up sheet is posted at the hall to oversee snow removal on the deck and ramp for a week. Light snow will be shoveled by those who use the hall daily and the volunteer on duty should check on days when there is a heavier snow fall.

~ **Potluck set-up** - We still need folks to set-up tables and chairs for potlucks.

~ **Garbage to dump:** Wayne, Joe & Bill will check on garbage periodically to take it to the dump. If someone notices that it needs to be done and can't do it, please contact one of the guys listed.

~ **Purchase of paper products and other hall needs** - A list will be placed on the refrigerator at the hall. If someone notices we are low on an item/s, please indicate on the list. If someone can grab that item/s, place your name next to the item and check it off once it's purchased. If someone is going to Costco and can get larger quantities of toilet paper, tissues or paper towels when we are low, please try and do so. Receipts for items purchased can be left for Joe in the cash box with your name on it for reimbursement.

~ **Book organization:** Who typically manages the supply of books? How do we communicate that we are full and not accepting donations? Ways to weed out non-popular? Allow large donations at book sale time or just when shelves are less full? Volunteers to discuss / take action? Carrie will start with finding out who typically organized in the past.

~ **FIRA outdoor sign:** Joe & Bill will share duties on updating the sign. Need to find out where the key is.

~ **Utility shed organization** - Wayne & Bill will clean it out in the spring.

## **Defibrillator Training for 2020**

~ We are hoping to offer another basic training and/or refresher this year.

~ The names of those trained in the past are on our website. That should be updated and periodically emailed out to membership. Glen informed us that we were the only non-governmental building to receive one from Heart and Stroke because we have activities 7 days a week.

**2020 Potluck & General Meeting Dates**

**February 9:** General Meeting and Potluck 4:30pm

**March 15:** Potluck 5pm

**April 19:** General Meeting and Potluck 4:30pm

**May 17:** Potluck 5pm

**June 21:** General Meeting and Potluck 4:30pm

**July 19:** Potluck 5pm

**August:** BBQ TBA

**September 20:** Annual General Meeting and Potluck 4:00pm

**October 18:** Potluck 5pm

**November 15:** General Meeting and Potluck 4:30pm

**December:** Christmas potluck & dance TBA

Next Executive Meeting will be held after all the information from the lawyer comes in.

Adjourned